



Robert Malley <robert.malley@capeelizabeth.org>

Cape Elizabeth Family Fun Day

1 message

Frank Butterworth <fbutterw@gmail.com>

Thu, Nov 7, 2013 at 6:22 AM

To: Bob Malley <robert.malley@capeelizabeth.org>

Cc: Ted Smith <tsmith02@maine.rr.com>

Bob,

The Family Fun Day Committee would like to ask the Fort Williams Advisory Committee to reserve Saturday June 14th for the annual Family Fun Day Event this coming summer.

We will be using the Parade Grounds and the parking area adjacent to the Fire barn.

The event will run all day long and be similar to prior years.

Thanks Very much,

Frank Butterworth
co-chairman



Engine Company One

Serving Since 1916
552 Shore Rd
Cape Elizabeth, Maine

Mr. Robert Malley
Cape Elizabeth Public Works
10 Cooper Drive
Cape Elizabeth, Maine 04107

December 12, 2013

Dear Mr. Malley,

Engine Company One of the Cape Elizabeth Fire Department requests the use of Fort Williams Park for our annual Labor Day Weekend Art Show. In addition to artists and craftsmen, we would also like to reserve the right to include live music. This year's show is scheduled for August 31, 2014 with a rain date of September 1, 2014.

Your continued support of Engine Company One is appreciated. Please feel free to take any necessary action on our behalf to secure these dates. If there are any questions or concerns please let me know.

Sincerely,

Michael S Davis
Engine Company One
Cape Elizabeth Fire Department



December 4, 2013

Mr. Bob Malley
Town of Cape Elizabeth
10 Cooper Drive
Cape Elizabeth, Maine 04107

Dear Bob:

Please allow me to introduce myself as the Little League President. I would like to respectfully request the town's permission to use Cape Elizabeth's sports fields for the upcoming 2014 baseball, softball and t-ball season. Team practices may begin as early as March 25th, with CELL opening day scheduled for the first Saturday in May. The field usage should conclude mid-July when the various league all-star tournaments finish up.

Field usage has been scheduled as follows:

- T-Ball Fort Williams (grassy field near stadium field)
- A Baseball Fort Williams (Stadium and Playground Fields)
- AA Baseball Fort Williams (Playground Field)
- Minors Softball Fort Williams; Lower Lions, Plaisted Park
- AAA Baseball (9/10) Lower & Upper Lions Field; Plaisted Park
- Majors Baseball & Softball Upper Lions; Plaisted Park
- Juniors & Seniors Baseball Middle School Field
- Juniors & Seniors Softball Upper Lions; Plaisted & Capano Fields
- Extra Practices Capano

CELL understands that all fields, with the exception of Ft. Williams & Plaisted Park are shared with school teams. Our league directors of baseball & softball will contact the appropriate school officials to avoid any conflicts.

Please feel free to contact me with any league official business at 782-0727 or tgagne@nasonmechanical.com. You may also forward any correspondence to my residence at 129 Oakhurst Road. Thank you, Bob, for the town's past and continued support of little league in Cape Elizabeth.

Very truly yours,

Todd Gagne
League President



November 30, 2013

Bob Malley
Town Hall
320 Ocean Hall Road
Cape Elizabeth, Maine 04107

Dear Bob:

Please accept this memo as an official letter of request for permission to use Fort Williams Park once again for the finish of the 17th Annual TD Beach to Beacon 10K Road Race. The race is scheduled for Saturday, August 2, 2014.

We would also wish to reserve Tuesday, July 29th through Friday, August 1st as set up days. We anticipate using the same locations within the park as in the past (lower field, upper field near flag pole and field near gazebo and soccer field for kid's event on Friday night).

In advance, many thanks for your continued support and cooperation.

Kind regards,

Dave McGillivray
Race Director

cc/Dave Weatherbie
cc/Mike Stone
cc/Matt West
cc/Andy Deschenes



December 9, 2013

Robert C. Malley
Director of Public Works
Cape Elizabeth, Maine

Dear Mr. Malley,

I am writing to request the use of Fort Williams Park on Sunday, October 19, 2014 for our Making Strides Against Breast Cancer 5K walk. Last year's walk was held at the same location.

Making Strides Against Breast Cancer is a walk that brings the community together to honor those with breast cancer, remember those we have lost, and create a world where no one has to face this disease. The funds raised help people get well, stay well, find cures, and fight back to end breast cancer.

We anticipate approximately 1500 participants associated with this event. Promotion will be through the event Web site, posters, and local media.

We will need to set up starting at about 7:00 AM and clean-up will be complete by 2:00 PM. Walk registration will be from approximately 9:00 - 11:00 AM with an 11:00 AM walk start.

The walk route will be about 3 miles in the park. This route is to be determined and could be a loop that participants walk 2-3 times for a total of about three miles. Event volunteers will be stationed along the walk route. We request the use of the picnic shelter and electricity to set up a PA system. We request permission to set up a small stage (risers) and will need an area in the park to set up one or two tents and up to six 10 x 10 canopies for event registration, information, services, etc. Porto-johns will be rented by the American Cancer Society - the number and location will meet requirements for park use. The American Cancer Society will provide trash bags and receptacles/dumpster and event organizers will remove trash in abiding by Carry In-Carry out Policy.

Parking will be needed for about 650-700 cars. Event organizers will provide/post parking signs as needed for park use. Event volunteers will be stationed to help park cars. The American Cancer Society will hire police assistance for the registration area and if needed to assist with parking or walk route.

We have a limited budget for this event and ask that, if possible, some or all of the applicable fees for park use be waived.

Thank you for your consideration of the American Cancer Society's - Making Strides Against Breast Cancer 5K Walk. If you have any questions, please contact me at the number below.

Sincerely,

Mike Jostes
Specialist, Community Events
(207) 373-3719
Mike.Jostes@cancer.org

Approval Contingent
On Payment Of
\$400 Area Fee.
AES Has Agreed
To Pay Fee